



**ERIC GARCETTI**  
**MAYOR**

June 15, 2022

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Charmaine Jefferson to the Cultural Affairs Commission for the term ending June 30, 2027. Ms. Jefferson's current term expires on June 30, 2022.

I certify that in my opinion Ms. Jefferson is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:tga

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Charmaine Jefferson  
**Commission:** Cultural Affairs Commission  
**End of Term:** 6/30/2027

### Appointee Information

- 1. Race/ethnicity:** African American
- 2. Gender:** Female
- 3. Council district and neighborhood of residence:** 10 - South LA
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:** Cultural Affairs Commission
- 6. Highest level of education completed:** J.D., Georgetown University Law Center
- 7. Occupation/profession:** Principal/Consultant Service Provider, Kélan Resources
- 8. Experience(s) that qualifies person for appointment:** See attached resume/bio
- 9. Purpose of this appointment:** Reappointment
- 10. Current composition of the commission:**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Jefferson, Charmaine	South	10	African American	F	30-Jun-22
Ho, Thien	East	1	Asian Pacific Islander	F	30-Jun-21
Scrafano, Elissa	Central	5	Caucasian	F	30-Jun-23
Gallardo, Evonne	East	14	Latinx	F	30-Jun-23
Paquette, Eric	Central	4	Caucasian	M	30-Jun-24
Vinson, Robert	North Valley	12	Latinx	M	30-Jun-25
Jimenez, Ray	West LA	5	Latinx	M	30-Jun-22



## CHARMAINE JEFFERSON

### Bio brief



Charmaine Jefferson founded and operates *Kélan Resources*, - delivering consulting services dedicated to integrating the arts, history, education and cultural competency into the DNA of strategic business planning, management, and live program/exhibition production, workshops, and community engagement. Serving nonprofit clients nationwide and advising individual philanthropists, Jefferson applies years of field and related business experience to further creativity and presentation, equitable public policy, administrative capacity, implementation and practical application.

Some of Jefferson's previous and direct institutional leadership roles include the: California African American Museum, Executive Director; Friends, the Foundation of CAAM, Vice President; Disney Entertainment & the Disneyland Resort, Director of Show Development & Creative Resources; de Passe Entertainment, Vice President Business Affairs; Dance Theatre of Harlem Executive Director & General Manager; Just Toys Inc. (NASDAQ), Board Director; N.Y.C. Department of Cultural Affairs, Acting & Deputy Commissioner; Holland & Knight, Associate Attorney; National Endowment for the Arts, Senior Dance Program Specialist & Site Visit Coordinator.

Jefferson's current volunteer commitments include mayor-appointed Los Angeles City Department of Cultural Affairs Commissioner; California Institute of the Arts Board Trustee & Board Chair; Fender Play Foundation Board Director; Los Angeles County Cultural Equity & Inclusion Advisory Committee for the County of Los Angeles Department of Cultural Affairs; President of The Museum Group (a nonprofit organization of professional independent consultants); Community Board Advisory Member for the PBS SoCal/KCET Media Group, and for the Los Angeles Chamber Orchestra. In previous years, she also served as a Board Director for Arts for L.A.; Jacob's Pillow Dance Festival (MA.) (& also as Treasurer); Arts & Business Council (NYC); California Arts Council; and Co-Mentor for L.A. Dep. Mayor Austin Beutner's Economic & Business Policy City Fellows Program.

A nine-year former professional concert dancer, Jefferson holds a BA in Dance from UCLA; MA in Dance Education from NYU & JD from Georgetown University Law Center, and maintains her law license in Florida and Wash., DC. Jefferson can further share pertinent experiences re current and past clients on a case-by-case basis.





**ERIC GARCETTI**  
**MAYOR**

June 15, 2022

Dear Ms. Jefferson:

I am pleased to inform you that I hereby reappoint you to the Cultural Affairs Commission for the term ending June 30, 2027. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org), to make arrangements for you.

To begin the reappointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible.

As part of the City Council confirmation process, meetings will be offered to Herb Wesson, your Councilmember, and Councilmember John Lee, the Chair of the Arts, Parks, Health, Education, and Neighborhoods Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your reappointment will be considered by the Arts, Parks, Health, Education, and Neighborhoods Committee. Sometime thereafter, you will be notified by the committee clerk when your reappointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Ms. Charmaine Jefferson  
June 15, 2022  
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If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:tga

Attachment I  
Ms. Charmaine Jefferson  
June 15, 2022

### Nominee Check List

#### I. Within 7 days:

\_\_\_\_\_ Email the completed forms, found on the last three pages of this letter, to: [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org) OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

\_\_\_\_\_ Your City Councilmember Herb Wesson

\_\_\_\_\_ Councilmember John Lee, Chair of the Council Committee considering your nomination